

REPORT OF MONTHLY EXPENSES - MONTH ENDING NOVEMBER 2023							
PERSONAL EXPENSES							
Business Mileage							
Session Mileage for Member							
Constitutional Mileage						\$87.60	
Committee Mileage							
Overnight Accommodations for Session						\$363.00	
Parking/Tolls							
Meals Expense							
Refunds							
Overnight Accommodations for Committee Meetings							
TOTAL						\$450.60	
DISTRICT OFFICE OPERATING EXPENSES							
Fixed Asset							
District Office Lease						\$2,060.00	
District Office Staff Meal Reimbursement							
Office Furniture and Equipment Lease							
Office Furniture and Equipment Repair							
District Office Utilities							
District Office Water Cooler							
Fixed Asset - Furniture							
Office Supplies						\$472.40	
District Office Utilities Refund							
Janitorial Cleaning Services/Exterminating							
Framing Expense							
Publications/Subscriptions/ Newspapers						\$39.00	
Condolence, Congrats,etc.							
Outreach / Townhall Meetings							
Pest Protection							
Printing							
Security Services							
Business Meals							
Staff Meals							
Staff Mileage							
Site Rental							
Other Supplies (Refreshments)						\$46.95	
Notary Fee							
Professional Services (Moving Expenses)							
TOTAL						\$2,618.35	
HARRISBURG OPERATING EXPENSES							
House Mailroom						\$9.88	
Food							
Staff Mileage							
Bulk Mail							

Mailing Services (UPS)							\$44.37	
Postage							\$3,300.00	
Office Supplies								
Condolence								
Framing								
Flags								
TOTAL							\$3,354.25	
MONTHLY TOTAL							\$6,423.20	